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PHYSICAL SECURITY DIVISION ACTIVITIES

OFFICE OF SECURITY

MARCH 1969

I

Domestic Survey Program: (Man Days)	22
Trip Preparation	0
TDY Travel	0
Briefings & Coordinations	0
Report Writing	22
Domestic Physical Security Surveys Completed	2
Domestic TDY Physical Security Assignments (Man Days)	4
Other Physical Security Support Actions Rendered at Headquarters for Domestic Installations	205
Waivers Granted	0
Support to Capitol Hill Hearings	6
Headquarters Special Assignments: (Man Days)	24
Physical Security Training Course	21 Man Days
Security Escort	16 Hours
Protection of Chiefs of State Program: (Man Days)	21
Trip Preparation	0
TDY Travel	0
Briefings & Coordinations	3
Report Writing	0
Investigations: (Man Days)	21
Headquarters Security Violations Reported, Investigated and Charged	43

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Overseas Security Violations Reported and Charged	23
Alleged Violations Investigated and Cleared	17
Special Security Investigations Completed (Lost Documents, etc.)	10
Special Projects: (Man Days)	0
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	0
Meetings and Coordinations: (Man Days)	1
Internal	15
External	5
(ie. with other Govt Agencies or Industrial Representatives)	
Training or Briefings Provided Other Agency Elements (Man Days)	4
II	
Security Inspections Conducted	69
Security Matters Handled	1,889
Fingerprint Cards Forwarded to FBI	196
Armed Escorts of Classified Material (Man Hours 118)	23
Safe Combinations Changed	265
Safe Repairs	347
Locks Installed	13
Alarms Repaired (Man Hours 160)	38
CIA Identification Processes Performed	130

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Regular, VNE, Special and Maintenance (GSA)  
Badges Issued

1,223

Visitor Passes Issued:

10,279

Processed by Receptionists 7,199  
Processed by USSP 3,080

General Visitors 5,966  
Foreign Nationals 79  
Applicants 475  
Forgotten Badges 1,425  
Separation Badges 95  
Deliveries 1,871  
Conference Badges 418

Traffic Violations Tickets

138

No Permit 76  
Unauthorized Parking 62  
Speeding 0

## III

Safety Inspections

2

Safety Surveys

0

Tests Conducted: Fire Alarm Systems

3

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PSD Building 2  
[REDACTED] 1

Briefings, meetings, conferences

18

Pamphlets, posters, booklets distributed

400

Employee Safety Suggestions Processed

0

Ordnance Items Handled

1

Accidents Processed:

Personal Injuries &amp; Occupational Diseases

35

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Motor Vehicle	2
Fires	2
Files Reviewed in OP	9
Investigations: (Fire in 1E-4802)	1

Other (specify):

Provided Fire Department Coverage for President  
Nixon's visit on 7 March 1969

Provided Training to 7 Employees re Physical  
Security Division Course No. 16

#### IV

Technical Advice and Guidance Actions Rendered at Headquarters for:

Domestic Installations	52
Overseas Installations	73

Testing and Evaluation of Equipment: (Man Hours) 62

Internal Contacts	16
External Contacts	9
(i.e. other Govt Agencies or Industrial Representatives)	
Number of Projects	10

Training on Security Equipment and Devices: (Man Hours) 132

Number of Students	11
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Collateral Actions Performed in Support of the Office of  
Security (Man Hours) 490

Technical Support to Headquarters Complex Alarm Systems  
(Man Hours) 12

Physical Security Technology Branch TDY:

Domestic Installations Visited:	0	Man Days:	0
Overseas Installations Visited:	2	Man Days:	8

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